

# Spencer Classroom Windows & OS X Connections: Best Practices

*It is helpful to arrive to the classroom with your laptop powered down as it ensures the most stable startup.*

1. Connect one of the VGA cables to the PC (use a Mini DisplayPort adapter with most smaller devices, i.e. MacBook, Surface, etc.). The cables are labeled Laptop 1 and Laptop 2.

**VGA**



**Mini DisplayPort Adapter**



2. If your presentation has audio, connect the attached 3.5mm audio cable to your computer's headphones port. *Each audio cable is attached to its corresponding VGA cable, labeled 1 or 2.*
3. Select the appropriate input (Laptop 1 Laptop 2).



4. Power on the computer. Once you've logged in, the system should be projecting your computer's display.

## Troubleshooting Image Projection with Windows:

- Try pressing the Windows Key (⊞) and P simultaneously on your keyboard until the display mode is set to "Duplicate." Release the keys. Your screen will flash and should be displayed on both the screen and your computer.